

MINUTES OF THE BUILDING SCHOOLS FOR THE FUTURE STRATEGIC MANAGEMENT BOARD

25 JANUARY 2006

Councillors *Meehan (Chair), Dillon, *Harris and Santry

Chairs of Governing Bodies, Head Teachers of all BSF Secondary Schools, Blanche Neville and Vale Special Schools, and Pupil Support Centre:

Arthur Philips, *Tony Burton, *Tony Hartney, *Denise Tunstall, Neil McAllister, Peter Walker, Sue Panter, *John Abraham, Clive Menzies, *Margaret Sumner, *Mike McKeaveney, *Keith Davidson, Edgar Neufeld and *Mark Rowland

Learning & Skills Council: *Victor Candlish.

Diocesan / Church Representatives: -

Place representatives: R Wilkins, A. Andersson and *Rob Carter.

*Present

Also present: Councillor Gail Engert, Paul Guenault, Alex Atherton, Peter Drinkwater, Lisa Townsend, J. McVito, Humphrey Walters, June Alexis, Martin Doyle, Pauline Ashbee, Andy Varron and Michael Clayden.

Officers: Ian Bailey, Jon Hiscock, Chris Parr, Rob Graham, David Williamson, Phil Di Leo and Victoria Cooper.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
BSF28.	APOLOGIES FOR ABSENCE (Agenda Item 1): Apologies for absence were submitted on behalf of Councillor Dillon, Peter Walker, Janette Karklins, Pat May, Ros Hudson, Jean Forsyth, David James, Colm Hicker, Clyde Menzies and Sharon Shoesmith.	
BSF29.	MINUTES OF MEETING HELD ON 19 OCTOBER 2005 (Tabled): RESOLVED: That the minutes of the Building Schools for the Future (BSF) Strategic Management Board held on 19 October 2005 be approved and signed.	HMS
BSF30.	GENERAL UPDATE ON BSF (Agenda Item 2 and Tabled Addendum on Procurement Programme): We received a report from the Director of the Children's Service which informed us that Iain MacDonald had been appointed as the Programme Director and would take up this position at the end of March 2006. The	

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	<p>report also updated us on the following aspects of the programme –</p> <ul style="list-style-type: none"> • Overall Progress and Programme • Procurement • Gateway Review • Funding • ICT • Communications • New School • Sixth Form Centre <p>We also received a tabled addendum which set out the proposed procurement programme.</p> <p>We noted that confirmation was still awaited from the Department for Education and Skills of the Council’s total funding envelope although it seemed likely that the minimum investment of £160 million might be increased. Pending confirmation of the final figure consultation was taking place with schools about facilities management issues and a seminar for Head Teachers and Chairs of Governing Bodies about the facilities management contract would be arranged. In response to questions about the involvement of schools in the design selection stage and in the selection of contractors, we were informed that regular updates would be submitted to our meetings and that there appeared to be no reason why individual schools should not be consulted in these processes.</p> <p>In response to a further question about development control, we noted that planning and sustainability issues would need to be addressed and that the Council’s Planning Service were aware of the programme.</p> <p>RESOLVED:</p> <p>That the report be noted and that the tabled addendum be appended to the minutes for circulation.</p>	HMS
BSF31.	<p>OUTLINE MARKETING AND COMMUNICATIONS PLAN</p> <p>(Report of the Director of the Children’s Service - Agenda Item 3):</p> <p>We received the report of the Director of Children’s Services on the outline marketing and communications plan and noted that the overarching aim for marketing was to ensure that all relevant stakeholders remained informed and aware of the BSF project. We also noted that the communication objectives were -</p> <ul style="list-style-type: none"> • To promote an understanding of the planned developments under the BSF initiative and the supporting investment; • To ensure all relevant stakeholders were aware of the benefits of those developments and their impact on achieving the aims of the 	

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	<p>'Bright Futures' strategy.</p> <ul style="list-style-type: none"> To ensure all relevant stakeholders recognise that improving Haringey's schools was not solely about investing in buildings and new facilities but transforming the experiences of every young person. <p>Concern was expressed that although the BSF was, generally, very good news for Haringey there might be an element of disappointment felt by certain schools when the announcement about the overall envelope agreed.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> That the report be noted. That Board Members be asked to consider the outline Plan and feed comments back to the Director of the Children's Service following consultation as necessary. That the prior agreement of our Chair, in his capacity as Executive Member for Children and Lifelong Learning, be obtained to any press release it was proposed to issue on this matter and also to the content of any web page it was proposed to create on the Council's web site in this connection. 	<p>DCS</p> <p>DCS</p>
<p>BSF32.</p>	<p>STRATEGIC LEADERSHIP OF ICT IN SCHOOLS</p> <p>(Report of the Director of the Children's Service Agenda Item 4 and Tabled Addendum Developing a Change Management Programme through the Strategic Leadership of ICT (SLICT)):</p> <p>We noted that the report aimed to inform all stakeholders at our meeting of the key deliverables, progress and next steps in the ICT strategy for the BSF and of the main issues and participants in that strategy.</p> <p>We also noted that, broadly speaking the milestones were being achieved according to our own projected time and were ahead of projected time compared to other local education authorities in the same wave of BSF. We were informed that it was expected that we would shortly be presented with proposals which would result in a major set of decisions for SMB stakeholders.</p> <p>The Director of the Children's Service also tabled an addendum entitled 'Developing a Change Management programme through the Strategic Leadership of ICT ((SLICT). The paper commended the Team SLICT leadership programme organised by the National College for School Leadership which gave senior teams the opportunity to review and consider how ICT could extend and enhance learning in school. We were informed that in order to make the most effective use of the</p>	

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	<p>significant investment in ICT through BSF, there was an expectation that every secondary school would develop a thorough change management programme. Working in collaboration with the managed service provider and drawing on expertise in the school and elsewhere, it was anticipated that a school based change team would ensure that the most effective use was made of this unique opportunity to transform learning, teaching, management and communication.</p> <p>In noting the progress report and addendum some Board Members expressed concern about proposals for a managed ICT service including the timescale for implementation and of the interim arrangements. Clarification was also sought of running costs, about timescales for the replacement of equipment as well as the development of ICT and whether some boundaries would need to be set.</p> <p>We were advised that the Director of the Children’s Service visits to schools would be completed during the next fortnight following which a workshop would be arranged in mid- February at which the issues of concern raised and other matters could be addressed.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the proposal to develop a change management programme through the Strategic Leadership of ICT (SLICT) be agreed in principle. 2. That a further report be submitted to our next meeting on this matter including on the outcomes of the proposed workshop. 	<p>DCS</p> <p>DCS</p>
<p>BSF33.</p>	<p>SIXTH FORM CENTRE PROGRESS</p> <p>(Agenda Item 5 –Tabled Report of the Director of the Children’s Service):</p> <p>The Director of the Children’s Service tabled a report which updated us on the progress of the Sixth Form Centre in particular in respect of –</p> <ul style="list-style-type: none"> • Appointment of Principal • Governing Body Meetings • Committee Structure • Risk Register • Budget <p>Clarification having been sought of the curriculum proposals below diploma level and how they might impact on those schools which would continue to run their own sixth forms, it was agreed that the appendix to the original BSF proposal entitled ‘Proposed Curriculum Model and Planning Assumptions’ be re-circulated with the minutes.</p> <p>With regard to the risk register, concern was expressed that each of a number of committees would be examining risks relevant to their</p>	<p>DCS</p> <p>HMS</p>

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	<p>respective areas and clarification sought of the proposed timescales for the sub-committees to complete their investigations and report back. Disquiet was also voiced about the danger of delays and of their ability to be aware of any new risks should they arise.</p> <p>RESOLVED:</p> <p>That the overarching responsibility for the risk register be discharged by the BSF Board meeting and a composite report on the risk register be submitted to an early meeting of that body.</p>	DCS
BSF34.	<p>DATE OF THE NEXT MEETING</p> <p>DATE OF NEXT MEETING (Agenda Item 6):</p> <p>RESOLVED:</p> <p>That the next meeting of the Strategic Management Board be held on Tuesday 28 February 2006 at 18.00 hours.</p>	HMS
BSF35.	<p>ANY OTHER BUSINESS</p> <p>(Agenda Item 7):</p> <ol style="list-style-type: none"> 1. <u>GCSE Results</u> <p>We noted that there had been interest in the local press about the results particularly in relation to pass rates in Mathematics and English Language. We thanked all concerned with the continued improvement in pass rates.</p> <ol style="list-style-type: none"> 2. <u>SMIF</u> <p>We noted that there had been a meeting with the contractors on 25 January including about outstanding defects and on the notification of new work particularly if it was planned for the summer term. The minutes of the meeting would be circulated in the near future.</p> <ol style="list-style-type: none"> 3. <u>Procurement Timetable</u> <p>Concern was expressed that the timetable which had been laid round earlier in the meeting took no account of the two secondary schools which were not part of the PFI and of the processes which had to be followed. Voluntary aided schools were required to obtain the permission not only of their Governing Bodies but also that of their Diocesan Board to proposed work. There were also issues connected to the payment of VAT. We were advised that officers were in the process of arranging meetings with the Boards to discuss these matters.</p>	

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	<p>4. <u>Special Needs Process and Determination</u></p> <p>We noted that this would be an item on the agenda for our next meeting.</p>	DCS HMS
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GEORGE MEEHAN
Chair